

## **BSI STUDENT BOARDING CODE OF CONDUCT**

Below is an outline of the BSI Student Boarding Code of Conduct. The Lessor (BSI) reserves the right to make changes and additions to the Code of Conduct.

Students are respected as mature individuals and will be held responsible for their actions.

By signing this Agreement, the Student agrees to comply with the code at all times:

### **Safety and Security**

The Student agrees to observe and adhere to all Safety and Security requirements and boarding house protocols. All guests and visitors (including parents) are required to sign in.

Food deliveries are not allowed during the week for health and security considerations. Food deliveries may be received on weekends during daylight hours only. Delivery personnel must not be allowed to enter the premises.

### **Absence from the Boarding House**

Junior boarders are prohibited from leaving the boarding house without the authority of the Boarding House Manager (or designated staff). Parents must provide to the Boarding House Manager full details of the junior boarder's intended whereabouts, time of departure and expected time of return to the boarding house.

Junior boarders shall not be permitted to leave the boarding house with a person other than the boarder's parent/s without the prior consent of the Boarding House Manager and their parents.

In the event that a boarder travels in a vehicle with another boarder, they shall do so at their own risk.

### **Cleanliness**

Although a domestic cleaning service is included in the rental, the responsibility remains with each Student to keep his bedroom in a tidy and clean condition, as well as communal areas such as recreation areas, kitchen, dining room, bathrooms, balcony, garden etc.

The Student will refrain from littering anywhere on the premises.

The Student group occupying the premises must collectively maintain the cleanliness through shared responsibility.

### Internet / Wi-Fi

Fibre internet with the highest speed available in the area is installed on the premise. **However BSI cannot guarantee each student will have 100% coverage in every corner of the property, in each room, at all times.** Students are allowed to use plug-in boosters to improve the signal in their bedroom. Students must not tamper with the routers installed on the premises.

### Valuables and Belongings

It is the Student's responsibility to ensure he does not leave cash and/or valuables unattended on the premises. BSI cannot be held responsible for any loss of items during the Student's rental period.

With the communal laundry service it is essential that all clothing is labelled with the Student's name to ensure the staff return it back to the correct owner. We strongly advise that the Students don't lend each other clothing as such items can find themselves going home with the wrong person. If an item of clothing is missing, please make sure you look for it thoroughly first, think about the last time and place you had it and ask your fellow students if they have seen it. If it is still missing then please bring it to the attention of the Boarding House Manager.

### Manners

The student is expected to conduct himself in a polite and respectful manner towards staff, neighbours and other boarders. Any problems are to be brought to the attention of the Boarding House Manager. All Students are reminded that they are representing themselves, BSI and their families.

### Socialising, Noise and Music

Loud music and noise (including the revving of car engines) are strictly prohibited on the premises. Any music played or any other noise must be at a level that does not disturb fellow boarders or the neighbours.

### Damage to Property

It is the Student's responsibility to maintain the premises in the same condition as he found it upon occupying the premises. Any damage caused by the Student will not be tolerated. Any necessary repairs, as a result of damage caused by the Student, shall be carried out by the Lessor and billed to the Lessee (including a 40% handling charge).

In the event of damage being caused in common areas and nobody taking responsibility, all the Student's will be held equally responsible for such repair costs. The Lessee understands and agrees that the payment for repairs will be deducted from the Lessee's bank account on the next debit order.

### Parking

Students (with cars) must adhere to the parking regulations.

### Drugs

The Student agrees not to conduct in any activities involving illegal substances on the premises or be under the influence of illegal substances while at the premises. They are also responsible to ensure that no such activities are indulged by visitors or guests. The consequences of such activities may result in a report to the South African Police and in eviction from the premises and expulsion from BSI.

### Alcohol

Drinking alcohol is strictly prohibited for Students who are under 18.

College students may get permission from the Boarding House Manager to engage in moderate consumption. Such consumption may not be inside the house common areas.

### Smoking

Smoking is strictly prohibited on the premises.

### Guests and Visitors

It is the Student's responsibility to ensure that guests and visitors abide by the BSI Student Accommodation Code of Conduct. The Student will be held responsible for any misconduct by their guests or visitors.

### Student Relations

It is the Student's responsibility to cohabit in a congenial manner with the other boarders. The students must come to an Agreement concerning shared responsibilities for communal hygiene, cleanliness and chores. Any anti-social behaviour that negatively affects fellow boarders will not be tolerated. It is the Student's responsibility to bring any such problems to the attention of the Boarding House Manager.

### Ball Games

Students should not participate in any type of ball games inside the buildings, the exception being in recreational areas where specific indoor games have been provided. Students must be mindful of windows when playing ball games outside. Any breakages will be charged to the culprit.

## Other

The Student agrees:

Not to cause or permit any nuisance upon the premises or contravene any law, bylaw, ordinance or regulation applicable in respect of the premises;

Not to keep any pets in or on the premises or allow pets or any other animals to damage the premises without the Lessor's prior written consent;

Not to deface, mark, paint or drive nails, hooks, and screws into the doors, walls, ceilings or floors of the premises, or place or display advertisements or notices of whatever nature on any part of the premises, without the Lessor's prior written consent;

This list should not be regarded as exhaustive, and changes may be made at the Lessor's discretion.

## Disciplinary Hearings

In cases of serious misconduct, a disciplinary hearing will be scheduled to deal with the matter;

- The Student will be given the opportunity to state his case;
- The Student may call witnesses to substantiate his case;
- Legal representation will not be allowed in a disciplinary hearing;
- BSI will determine an appropriate chairperson for the hearing and who will decide on the outcome and any sanctions applicable.

The Lessee, the undersigned hereby acknowledge that you have read and understand the Terms and Conditions of this Contract, and agree to be bound by the Terms and Conditions of this Contract and confirmed that you will familiarize yourself with the Rules and Regulations in force from time to time.